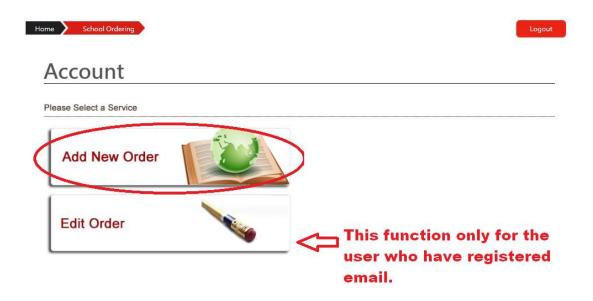
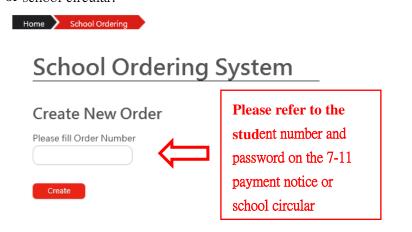
Step 1: Click on Add New Order



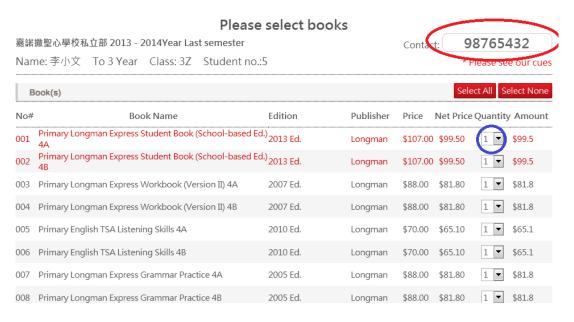
<u>Step 2:</u> Please enter student number and password according to 7-11 payment notice or school circular.



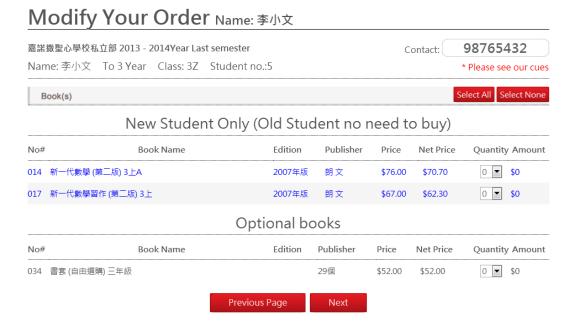
Step 3: Please enter password according to 7-11 payment notice or school circular.



Step 4: Please check to ensure the information of the student is correct. Choose the number of book you want to purchase. (circuled in blue)Please fill in your contact number on the top left corner (circled in red).Click Next when you are done.



<u>Step 5:</u> If you want to purchase books that should have been bought by old students or other items, please indicate on this page. Click <u>Next</u> when you are done.



Step 6: Please check and confirm your order list.

Ordered Books Name: 李小文

Please confirm the following books And check the order is correct

嘉諾撒聖心學校私立部 2013 - 2014Year Last semester

Contact: 98765432

Name: 李小文 To 3 Year Class: 3Z Student no.:5

Book(s)							
No#	Book Name	Edition	Publisher	Price	Net Price	Quantity	Amount
001	Primary Longman Express Student Book (School-based Ed.) 4A	2013 Ed.	Longman	\$107.00	\$99.50	1	\$99.5
002	Primary Longman Express Student Book (School-based Ed.) 4B	2013 Ed.	Longman	\$107.00	\$99.50	1	\$99.5
003	Primary Longman Express Workbook (Version II) 4A	2007 Ed.	Longman	\$88.00	\$81.80	1	\$81.8
004	Primary Longman Express Workbook (Version II) 4B	2007 Ed.	Longman	\$88.00	\$81.80	1	\$81.8
005	Primary English TSA Listening Skills 4A	2010 Ed.	Longman	\$70.00	\$65.10	1	\$65.1
006	Primary English TSA Listening Skills 4B	2010 Ed.	Longman	\$70.00	\$65.10	1	\$65.1
007	Primary Longman Express Grammar Practice 4A	2005 Ed.	Longman	\$88.00	\$81.80	1	\$81.8

<u>Step 7:</u> User can register the email address (Fill in at blue square) to open the modification function of the Order if you need. And then <u>Confirm</u>.

** If the user hav't open this function, they can't modify the oder between the ording period.

Please make sure that the books ordered and their quantities are correct

Please fill in email for modification function in the future.

Then click Confirm

Email Address

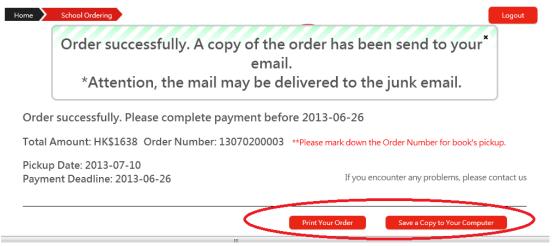
Confirm Email
Address

*Applier provided information only for ordering.
Total: 38 item(s)
Amount after discount HK\$1,925.0

Previous Page

Confirm and accept the Terms of Service

When you have confirmed the order list, you will receive a copy of the order list(Only for the user who registered email). If 7-11 payment system is available for your school, please write down the total amount on the payment notice (circled in blue), and pay for the books in 7-11 convienent stores. The payment receipt is needed when you collect the books. You can also save a copy of the order list to the computer or print it out. (circled in red)



7-11 Payment Notice

Please staple the receipt here (Customer Copy)

Payment slip to **7-ELEVEN**...

PAYMENT SLIP

Sacred Heart Canossian School (Private)

STUDENT NAME: CLASS: 1 NO:

TELEPHONE NO.: (Please fill in for future reference)

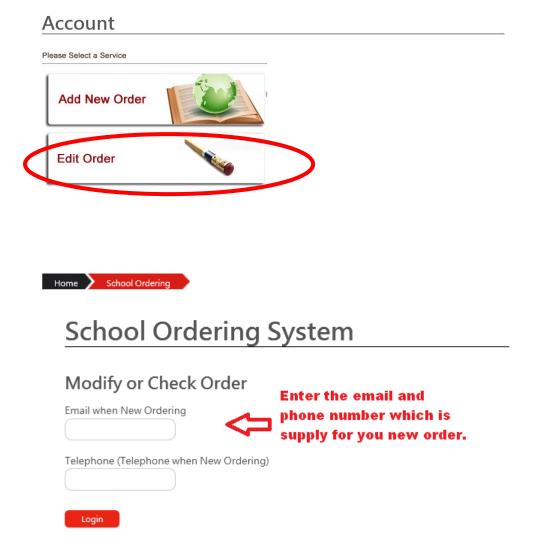
TOTAL PAYMENT AMOUNT:

- Students will receive their textbooks on 31th July, 2013
- ◆ Please bring along the T.H.Lee Book Co. Ltd. payment slip and pay the printed amount (cash only) at any 7-ELEVEN on or before 28th June, 2013
- Please keep your receipt carefully for book collection. (This receipt will be used for payment validation.
 In case of the loss of the receipt, the computer record will be used as a proof.)

7-11 046011301087100006

Modify Order (Only for the user who have registered email)

<u>Step 1:</u> Click on <u>Edit Order</u> and Use the email & phone number (provide when add new order) to login



Thank you for using our online book ordering service!